

August 17, 2022

The Board of Trustees of Willis I.S.D. met in a Public Meeting Concerning the Proposed 2022-2023 Budget and 2022-2023 Tax Rate on August 17, 2022 at the Sharon Hill Jennette Administration Building in the Willis ISD Boardroom, 612 N. Campbell Street, Willis, Texas.

CALL MEETING TO ORDER

President Cliff Williams called the Public Meeting to order at 5:30 p.m. and announced that a quorum was present and that notice of the meeting had been posted for the time and manner required by law.

Members Present: Cliff Williams, presiding, Paulett Traylor, Chad Jones, Christen Arnold, Charles Perry, Sr., Robin Sproba, Kyle Hoegemeyer*

Members Absent: None.

*Kyle Hoegemeyer arrived during the public meeting.

PUBLIC MEETING CONCERNING THE PROPOSED 2022-2023 BUDGET AND 2022-2023 TAX RATE

Assistant Superintendent of Business and Finance, Garrett Matej, presented information concerning the proposed 2022–2023 Budget and Tax Rate. This public meeting was advertised on August 5, 2022 in the Conroe Courier.

PUBLIC COMMENTS

Robert Holden spoke on the budget and passing of the bond in regards to costing the tax payer money.

Derek Hivnor spoke on the budget.

ADJOURNMENT OF PUBLIC MEETING

Motion by Robin Sproba and seconded by Paulett Traylor to adjourn. Motion carried unanimously.

The public meeting adjourned at 5:45 p.m.

REGULAR MEETING

The Board of Trustees of Willis ISD met in regular business session on August 17, 2022 at the Sharon Hill Jennette Administration Building in the Willis ISD Boardroom, 612 N. Campbell Street, Willis, Texas.

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CALL MEETING TO ORDER

President Cliff Williams called the Regular Business Meeting to order at 5:45 p.m. and announced that a quorum was present and that notice of the meeting had been posted for the time and manner required by law.

Members Present: Cliff Williams, presiding, Kyle Hoegemeyer, Paulett Traylor, Christen Arnold, Charles Perry, Sr., Chad Jones, Robin Sproba.

Members Absent: None.

PUBLIC COMMENTS:

Robert Holden spoke on providing education and thanked the Board for serving.

Stu Harigodt spoke on a new score board at current stadium.

CLOSED SESSION

The Board entered into closed session at 5:54 p.m. for the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071 - .129): 551.074

- A. Discuss Teacher Resignations and Employee Appointments. Tex. Gov't Code 551.074.
- B. In Accordance with Tex. Govt. Code 551.074, Consider and Discuss Yearly Superintendent Performance and Incentive Based on District Goals

OPEN SESSION

The Board reconvened into Open Session at 7:13 p.m.

Motion by Robin Sproba and seconded by Paulett Traylor that we approve the Superintendent incentive as outlined by the Board in executive session based on his performance in achieving District Goals and authorize the incentive to be paid out in accordance with the Superintendent's contract. Motion carried unanimously.

INVOCATION AND PLEDGE OF ALLEGIANCE – Superintendent Harkrider led the pledges and Willis ISD Director of Career and Technology, Travis Utecht, led the prayer.

ANNOUNCEMENTS/PROCLAMATIONS/RESOLUTIONS/RECOGNITIONS

There were no announcements or recognitions.

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STANDING INFORMATION AND AD HOC REPORTS & ITEMS

James Anderson, HEB Willis Top Store Leader, spoke to the Board regarding the opening of the new HEB in Willis. Shay Rodriguez, HEB Community Liaison joined him in sharing that HEB is donating a shopping spree to each campus. Cliff Williams thanked them for coming, for participating at Meet the Kats and shared how good it was to see so many HEB folks

Community Involvement Liaison, Michelle Bischof, presented an update on the Willis ISD Education Foundation. Ms. Bischof and several Education foundation members presented a check in the amount of \$ 118,000 to the Board for the 2021-22 school year. .

Director of Guidance and Counseling, Kelly Locke, presented information regarding a new mental health service, Care Solace, for parents and students beginning in the 2022-2023 school year.

The Accountability Update was presented by Sara Goolsby, Executive Director of Secondary Education.

Director of Learner Pathways, Dr. Ivan Velasco, presented information and changes regarding the Willis ISD 2022-2023 Student Handbook. Changes made to align with the EIOC board policy.

Superintendent Harkrider reported the student enrollment for August 17, 2022 was 8,679 students, 365 students more than this time last year.

Superintendent Harkrider reviewed the Safety Performance Report for July 2022.

There were no questions concerning the financial reports and bill payment report.

Superintendent Harkrider reviewed the 2020 Bond Summary, 2015 and 2022 bond sale.

CONSENT AGENDA

Motion by Robin Sproba and seconded by Christen Arnold to accept the Superintendent's recommendation and to approve the Consent Agenda items as presented. Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION ITEMS

Director of Fine Arts, Ken Labonski, presented a request for approval for the WHS Sweethearts to attend the Crowd Pleasers Nationals Competition in Orlando, FL. Representing the Sweethearts. New director, trotter, doing a great job

Motion by Paulett Traylor and seconded by Kyle Hoegemeyer to accept the Superintendent's recommendation and approve the out of state travel for the Sweethearts Dance and Drill Team. Motion carried unanimously.

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Director of Technology, Stephen Shannon, shared the need to renew the district's contract with Content Keeper for a three year contract to provide content filtering for our staff and students. Content Keeper provides the district the ability to filter inappropriate internet material to be compliant with CIPA (Children's Internet Protection Act), as well as keep unwanted and harmful programs off of staff and student devices. Dr. Harkrider recommended this contract renewal with a cost of \$97,835.00.

Motion by Paulett Traylor and seconded by Chad Jones to accept the Superintendent's recommendation to approve the Content Keeper contract for an additional three years in the amount of \$97,835.00. Motion carried unanimously.

Executive Director of Support Services and Construction, Paul Dusebout, discussed the change in adult meal prices for 2022-2023.

Motion by Christen Arnold and seconded by Kyle Hoegemeyer to accept the Superintendent's recommendation and approve increasing adult meal prices to \$3.00 for Breakfast and \$4.25 for Lunch.. Motion carried unanimously.

Executive Director Dusebout discussed the need to upgrade two serving lines at Hardy Elementary. Dr. Harkrider recommended this project with a cost of \$210,867.02.

Motion by Christen Arnold and seconded by _Charles Perry to accept the Superintendent's recommendation to approve an expenditure of \$210,867.02 from child Nutrition Fund Balance for upgrading serving lines at C.C. Hardy. Motion carried unanimously. President Cliff Williams complimented the upgrades.

Executive Director of Support Services and Construction, Paul Dusebout, discussed the need for interior renovations for Parmley Elementary. Superintendent Harkrider recommended this project with a cost of \$1,977,245.00

Motion by Robin Sproba seconded by Paulett Traylor to accept the Superintendent's recommendation to expend \$1,977,245.00 from Bond 2020 Issue Funds, for the interior renovations for Parmley Elementary. Motion carried unanimously.

Executive Director of Secondary Education, Sara Goolsby, discussed the Memorandum of Understanding between Willis ISD and the Montgomery County Juvenile Justice Alternative Education Program (JJAEP) for the 2022-2023 school year.

Motion by Christen Arnold and seconded by Chad Jones to accept the Superintendent's recommendation to approve the 2022-2023 Memorandum of Understanding with the Montgomery County Juvenile Board for the Juvenile Justice Alternative Education Program. Motion carried unanimously.

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Executive Director Goolsby, discussed the Resolutions for Adjunct Faculty Appointment for ISD's Who Approve More than One Year and the Continuance of Existing Resolution Regarding Extracurricular Status of 4-H Organization.

Motion by Kyle Hoegemeyer and seconded by Paulett Traylor to accept the Superintendent's recommendation and adopt the Resolutions for Adjunct Faculty Appointment for the ISD's Who Approve More than One Year and the Continuance of Existing Resolution Regarding Extracurricular Status of 4-H Organization. Motion carried unanimously.

Assistant Superintendent of Human Resources and Operations, Robert Whitman, discussed the reclassification of two current positions.

- Mentor Program Coordinator position from full-time to part-time
- General Maintenance position to Day Supervisor position

Motion by Kyle Hoegemeyer and seconded by Chad Jones to accept the Superintendent's recommendation to approve the reclassification of the Mentor Program coordinator position from full-time to part-time and a General maintenance position to Day Supervisor position. Motion carried unanimously.

Executive Director of Elementary Education, Patricia Lynn, discussed products and services provided by NWEA. Dr. Harkrider recommended this purchase with a cost of \$97,975.00.

Motion by Christen Arnold and seconded by _Charles Perry to accept the Superintendent's recommendation to approve the expenditures in relation to products and services provided by NWEA in excess of \$50,000. Motion carried unanimously.

Executive Director Lynn discussed products and services provided by Edmentum. Dr. Harkrider recommended this purchase with a cost of \$94,772.99.

Motion by Paulett Traylor and seconded by Robin Sproba to accept the Superintendent's recommendation to approve the expenditures in relation to products and services provided by Edmentum in excess of \$50,000. Motion carried unanimously.

Executive Director Lynn discussed products and services provided by Elevate K-12. Dr. Harkrider recommended this purchase with a maximum cost of \$477,120.00. system that helps staffing shortages; virtual live instructors.

Motion by Paulett Traylor and seconded by Robin Sproba to accept the Superintendent's recommendation to approve the expenditures in relation to products and services provided by Elevate K-12 in excess of \$50,000. Motion carried unanimously.

Assistant Superintendent of Business & Finance, Garrett Matej, reviewed the proposed final Child Nutrition Fund budget amendments for the 2021-2022 budget year.

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Motion by Robin Sproba and seconded by Kyle Hoegemeyer to accept the Superintendent's recommendation to amend the 2021-2022 Child Nutrition Fund Budget as presented. Motion carried unanimously.

Assistant Superintendent of Business & Finance, Garrett Matej, reviewed the proposed final General Fund budget amendments for the 2021-2022. To get budget in line

Motion by Christen Arnold and seconded by Paulett Traylor to accept the Superintendent's recommendation to amend / approve the 2021-2022 General Fund Budget as presented. Motion carried unanimously.

Assistant Superintendent Matej discussed the final Debt Service Fund Budget Amendment for 2021-2022 to be amended to reflect the following increase to function 71:

Debt Service (511)

Beginning Budget	\$14,747,579
71 Debt Service (Increase)	\$ 700,000
Amended Budget	\$15,447,579

Motion by Paulett Traylor and seconded by Kyle Hoegemeyer to accept the Superintendent's recommendation to amend the 2021-2022 Debt Service Budget as presented. Motion carried unanimously.

Assistant Superintendent Garrett Matej reviewed the proposed commitments of fund balance.

<u>PROJECT / ITEM</u>	<u>AMOUNT</u>
School Buses	\$ 600,000
Campus Improvement Projects	\$ 4,610,000
Campus Security Improvements	\$ 1,000,000
Stadium Enhancements	\$ 500,000
Enlarge Parking Lot Transportation	\$ 450,000
Renovations to WHS Auxiliary Field	\$ 3,000,000
Emergency Funds for Utility Costs	\$ 400,000
Future Insurance Claims	\$ 2,000,000
Purchase of Future School Site(s)	<u>\$ 7,440,000</u>
	\$20,000,000

Motion by Christen Arnold and seconded by Robin Sproba to accept the Superintendent's recommendation that the Board rescind all previous designations and replace them with the \$20,000,000 in commitments as listed on the following page. Motion carried unanimously. Clarification WHS auxiliary field ---funds left are a conservative action; have not received all billing

Assistant Superintendent Matej presented the recommendation to accept the certification of the debt service collection rate for the 2022-2023 fiscal year and excel collections for 2021 debt service. Law requires board acceptance for the debt service collection rate.

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Motion by Robin Sproba and seconded by Charles Perry to accept the Superintendent's recommendation to accept certification of the debt service collection rate and excess collections as indicated in the letter from the Montgomery County Tax Assessor-Collector. Motion carried unanimously.

Assistant Superintendent Garrett Matej reviewed the 2022-2023 General Fund, Debt Service and Child Nutrition Budgets

Fund	Expenditures
199 General Fund	\$82,567,485
511 Debt Service	\$20,847,276
240 Child Nutrition	\$ 6,050,773

Motion by Christen Arnold and seconded by Robin Sproba to accept the Superintendent's recommendation to adopt the 2022-2023 proposed budgets for the General Fund, Debt Service Fund and the Child Nutrition Fund as presented. Motion carried unanimously.

Mr. Matej reviewed the adoption of the 2022 Ad Valorem Tax Rate for Maintenance and Operations. Reduction from last year

Motion by Robin Sproba and seconded by Chad Jones to adopt the 2022 Ad Valorem Tax Rate for Maintenance and Operations of \$.8546 per \$100 valuation. Motion carried unanimously.

Mr. Matej reviewed the adoption of the 2022 Ad Valorem Tax Rate for Debt Service and the 2022 Total Ad Valorem Tax Rate. Decrease from last year

Motion by Christen Arnold and seconded by _Charles Perry to adopt the 2022 Ad Valorem Tax Rate for Debt Service of \$.3000 per \$100 valuation. I further move that the total property tax rate be increased by the adoption of a tax rate of \$1.1546 per \$100 valuation, which is effectively a 26.37 percent increase in the tax rate. Motion carried unanimously.

Board President Cliff Williams discussed the Texas Association of School Boards (TASB) Board of Directors Candidate Endorsement. We have votes we can give support to candidates

Motion by Kyle Hoegemeyer and seconded by Paulettt Traylor to endorse Scott Moore for TASB Board of Directors, Region 6, Position A and also endorse Beth Prynky for the TASB Board of Directors, Region 6, Position B. Motion carried unanimously.

Superintendent Harkrider recommended that the Board approve Order Calling November 8, 2022 General Trustee Election and Notice of Election for Positions 1, 3, 4 and Position 5.

Motion by Paulettt Traylor and seconded by Chad Jones to accept the Superintendent's recommendation and the Board approve the Order of Election for November 8, 2022 General Trustee Election for Trustee Position 1, Position 3, Position 4 and Position 5; and approve the Notice of Election. Motion carried unanimously.

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Superintendent Harkrider recommended that the Board approve the Joint Election Agreements and Election Services Contracts with Montgomery County and San Jacinto County for the November 8, 2022 Election.

Motion by Christen Arnold and seconded by Paulettt Traylor to accept the Superintendent's recommendation and the Board approve the Joint Election Agreements and Contracts with Montgomery County and San Jacinto County for the November 8, 2022 Election. Motion carried unanimously.

BOARD MEMBER COMMENTS

Board Member Kyle Hoegemeyer expressed his appreciation for those present for coming to support the Board, the staff and community members.

Congratulations was expressed to Roark Early Education Center Principal, Calandra Lewis and her staff for their new building.

FUTURE BUSINESS MEETINGS

The regular September Board Meeting will be held on Wednesday, September 14, 2022 at 5:30 p.m

ADJOURNMENT OF REGULAR MEETING

Motion by Robin Sproba and seconded by Christen Arnold to adjourn. Motion carried unanimously.

The meeting adjourned at 8:17 p.m.